

2009-2010 REMITTANCE FORM

Closing Report from your AGM

Organization: _____ Organization Phone: () _____
 Address: _____ City: _____
 State: _____ Zip: _____
 Contact Person: _____ Home Phone: () _____
 Size of Your Organization: _____ Estimated # of Shoppers: _____

Instructions for the Remittance Form:

1. In the **\$ Amt Raised** blank, fill in the dollar amount received for each project.
2. In the **How Many?** blank, note the number of people (orders) the **\$ Amt Raised** represents.
3. Use the 'Qty' space in the "Gift Certificates" box to record the number of gift certificates ordered (**DO NOT** add this amount to the total).
4. After you have completed the Remittance Form, please make **ONE CHECK** for the total amount, payable to **Alternative Gifts International**.
5. Keep a copy of this form.

Pg	Project Title & Location	\$ Amt Raised	How Many?
1	Restoring Forests (Central America)		
2	Distributing Emergency Food Support (Iraq)		
3	Teaching about Healthy Food (Lebanon & Palestine)		
4	Building Greenhouses (North Korea)		
5	Farming with Natural Solutions (Philippine Islands)		
6	Feeding Hungry & Homeless (USA & Canada)		
7	Educating & Mobilizing Disabled Children (DR Congo)		
8	Providing Future for Children (Kenya)		
9	Educating Rural Children (Nepal)		
10	Empowering Women/Micro-Credit (Egypt)		
11	Solving Women's Problems via Internet (Global)		
12	Learning to Read & Sew (India & Mexico)		
13	Rescuing Girls (India & Southeast Asia)		
14	Uniting Women Farmers (Sudan)		
15	Equipping Women for Self Sufficiency (USA)		
16	Gardening & Critter Care (Bolivia)		
17	Protecting Ecosystems/Health Outreach (DR Congo)		
18	Piping Clean Water & Schooling (India)		
19	Preventing Diseases Among Orphans (Vietnam)		
20	Saving Lives/Safe Motherhood Kits (Africa)		
21	Saving Lives of Mothers & Infants (Guatemala)		

Pg	Project Title & Location	\$ Amt Raised	How Many?
22	Delivering Health Services to Rural Families (Haiti)		
23	Building Rural Medical Clinics (Bolivia)		
24	Restoring Sight (Cambodia & Tibet)		
25	Training & Care for AIDS Victims (Chad)		
26	Caring for Abandoned Elders (China)		
27	Mobilizing for Health (Africa)		
28	Growing Trees (C. America, Tanzania & Thailand)		
29	Promoting Solutions for Safe Water (Africa)		
30	Preserving Ecosystems/Vocations of the Sea (Jamaica)		
31	Building Home Sweet Homes (Nicaragua)		
32	Transforming Lives/Micro-loans (Peru & Sri Lanka)		
33	Equipping Tribal Families with Solar Engery (USA)		
34	Converting Waste to Charcoal Power (Haiti)		
35	Ending Child Abuse (Haiti)		
36	Changing Cash to Trash (Haiti)		
37	National Haitian Coalition for the Environment (Haiti)		
38	Teaching Youth to Care (Global)		
39	Meeting Global Needs (Global)		
40	Funding AGI's Misson		
GC	Gift Certificates QTY: _____		

	Subtotal	\$
Materials Payment Balance Due (gift cards, catalogs, shipping charges, etc. SEE INVOICE)		\$
	TOTAL	\$

PLEASE complete the Market Evaluation on the reverse side

Mail check and form to: **Alternative Gifts International, PO Box 3810, Wichita, KS 67201**

ALTERNATIVE GIFTS INTERNATIONAL – MARKET EVALUATION FORM

Form completed by: _____ Phone: _____ E-mail: _____

Location of Market: _____ Date(s): _____ Amount Raised: \$ _____

Please evaluate your Alternative Gift Market by rating the following:

	Strongly Agree	Agree	Disagree	Strongly Disagree
1. The AGI Market Resource Pack is easy to use and follow.				
2. The AGI web site is quick and reliable to operate.				
3. AGI Staff are helpful and responsive.				

Please use this space to extend your response to the above questions: _____

Please take a few minutes to answer the following questions. Your comments enable AGI to better serve you.

4. Please provide the name and e-mail address of next year's contact person (if known): _____

5. How many volunteers helped to organize and conduct your Market? _____

6. What ideas/complaints did volunteers share about the market? _____

7. What ideas/complaints did shoppers share about the market? _____

The next section concerns 'Best Practices' – those strategies the volunteer team implemented to make the market successful.

8. What strategy worked the best to increase market attendance? _____

9. What strategy was used to invite shoppers to return to next year's market? _____

10. Next year, the best way to improve our market will be to: _____

11. Did several groups or organizations work together to manage your AGM? If yes, how many and what kind of groups? _____

12. Did other non-profit agencies present their projects in your market? YES NO How many? _____

13. Did your market sell products or crafts from the SERVV organization or other Fair Market resources? YES NO

List other(s): _____

14. What was the name of your market? _____

15. What challenges did your market encounter when planning/organizing/conducting your AGM? _____

16. Did you use the AGI web site to process credit cards? YES NO If yes, please describe how efficient it was: _____

17. May we share your name as an advisor to others who want to build an AGM in their community? YES NO

If you know of anyone who would like to be added to our mailing list, please e-mail their contact information to agi@alternativegifts.org